

25 YEAR RE-REVIEW

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28 July 1961

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT: Procedure for Handling Special Group Matters

1. I have asked [ ] to serve for the next several weeks as the DD/P representative to deal with Special Group papers and follow-up. He will be responsible for assembling and proper routing of Special Group papers; for briefing you on these matters (unless Mr. Barnes or I do this); debriefing you and Mr. Parrott following Special Group meetings; and for coordinating the follow-up of decisions reached at Special Group meetings.

2. I am sure it is obvious that this system will not work unless [ ] is actually used as the channel for dealing with all Special Group matters. I should like to enter the strongest kind of plea with you that [ ] (or Mr. Barnes or myself) be present if and when it is necessary to hold discussions on Special Group matters with Division Chiefs.

[ ]  
RICHARD M. BISSELL, JR.  
Deputy Director  
(Plans)

cc: DDCI  
EO/DCI

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